FHWA Civil Rights Connect

FHWA Civil Rights Connect Recipient User Guide & Training



FHWA Civil Rights Connect

Contact Information

General Questions & Assistance:

Contact your FHWA Division Civil Rights Specialist

System: https://FHWA.CivilRightsConnect.com/

Technical Support: Use Help Desk link in system





- Overview
- Part 1
 - System Access
 - System Familiarization
 - Profile Management
 - Getting Support
- Part 2
 - DBE Module Uniform Reports
- Live System Demonstration

Overview

- PURPOSE: Streamline the reporting submission process for State DOTs to FHWA
- This is a new system for FHWA, being developed over a two year initial engagement to configure and deploy 6 functional modules:





Overview

- FHWA Civil Rights Connect is a "hosted system" maintained by B2Gnow.
- The system is available 24 hours a day, 7 days a week.
- The system can be accessed from any Internet connected device using a standard browser (Chrome, Firefox, Safari, IE).
- All data reported to the system is owned by FHWA.
- Send feedback and suggestions to your FHWA Division Civil Rights Specialist.

Security

- The system is secure, requiring password access to all data.
- All communications between your computer and the system are encrypted.
- User must never share accounts or account access information.
- Never share your password with anyone else.
- This is a stand-alone system that does not interface or connect with existing state data collection systems.

FHWA Civil Rights Connect

PART 1 – BASIC SYSTEM FEATURES

- System Access
- System Familiarization
- Account Management
- Document Vault
- Getting Support



FHWA Civil Rights Connect

System Access



System Login Page

FHWA Civil Rights Connect Login Disclaimer: This system is strictly for the use of authorized FHWA, State Departments of Transportation, and other recipients of FHWA funds to provide and manage civil rights data and reports required by FHWA. All user activity is logged.	
Username (email address) Password	 User login.
Login User Lookup & Password Reset Customer Support	Account lookup and password reset for existing users. Customer support.

System Web Address:

https://FHWA.CivilRightsConnect.com



User Lookup & Password Reset



Lookup user account by any parameter.

User Lookup & Password Reset



Return to Login Customer Support

If no match at all, new user account can be requested.

Matched users listed. Can request password request or report error with contact information.

Search again if user not found.



Request Contact Information Update

Request FH	NA Civil Rights	Connect Support
Disclaimer: This system is Transportation, and other re reports required by FHWA.	strictly for the use of authorized cipients of FHWA funds to provi All user activity is logged.	FHWA, State Departments of de and manage civil rights data and
Complete this form, enter yo required. FHWA staff will re	our issue in the text box, and clici view your request and respond	k Submit. All fields marked with * are (usually) within five business days.
Manage	First name *	Last name *
Name *	John	Huffman
Title		
Organization *	Alabama Department of	Transportation
Email *	huffmanjo@dot.state.al.u	JS
Phone *	334 353-6469 Ex	t.
Fax		
Mobile		
State *	AL ~	
Message/Issue/Error *	Enter as much detail as possible	about your support request.
Program *	DBE v	đ

Return to Login

Complete and submit form to report issue with contact information.



FHWA Civil Rights Connect

System Familiarization



System Dashboard

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O FF	HW/	A Ci	ivil R	ights	С	òni	nec	t		
	dbE-0	Connec	t Dashboa	rd					Account Profile	
ashboard	DBE A	.chieven	ient Report	s		Alerts				
ssigned Recipients	Actions	Recipient	Status	Period		No active a	lerts			
BE Doc Vault	view	ALDOT	Not Started	10/1/2016 - 3/31/2017		Recipie	nt Assig	nment Reg	uests	
ccount Profile	view	ALDOT	Approved Approved	4/1/2016 - 9/30/2016		Actions	Recipient	Status	Dates	
rint Page				View A	All	view	ALDOT	Ø Approved	Processed 3/27/17	
HWA Help Desk								Request Re	cipient Assignment	
ogoff										

The Dashboard displays assigned or relevant records for the user.

To access all records, such as Uniform Reports, click "View All" for the record type.

US. Department of Transportation Federal Highway Administration

Document Vault

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Test System

Dashboard

FHWA Civil Rights Connect

DBE Document Vault

This document vault provides a secure repository to access FAA documents for the DBE program. Click view to view/download a document.

Assigned Recipients
DBE Doc Vault
Account Profile
Print Page
FHWA Help Desk
Logoff

Actions	Туре	File	Added
🔼 view	FHWA Policies	Sample DBE contracting language	4/14/2017 by Customer Support
🔼 view	FHWA Procedures	Sample DBE program document	4/14/2017 by Customer Support
🔊 view	FHWA Procedures	Sample goal methodology document	4/14/2017 by Customer Support
🔼 view	FHWA Procedures	Uniform Report Submittal Procedures	4/14/2017 by Customer Support

Contact FHWA Help Desk | © 2017 B2Gnow

The Document Vault provides an easy way to maintain a library of relevant program documents in a single location.

Program documents are available to recipients.

Each program/module will have a dedicated Document Vault, e.g. DBE, 1392, Title VI, ADA.

Access users is based on user program assignment.

Update User Profile

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FHWA Civil Rights Connect

	Account Pr	ofile								
/stem									Change Pa	assword
ard	* Required fields									
od Decisionts	Name *	Prefix	First name *		Middle	Last name *		Suffix		
a Recipients			John			Huffman				
vauic	Title									
Profile	Organization *	Alaban	na Departme	nt of Transi	ortation					
age	-									
elp Desk	Department									
	Email/Username *	huffma	njo@dot.stat	e.al.us						
	Phone *	334	353-6469	Ext.						
	Fax									
	Mobile									
	Physical Address *						Line 1			
							Line 2			
							Line 3			
						City				
		State	L Zip	-						
	Mailing Address *	Copy ph	ysical addres	ss to mailing	g address		Line 1			
							Line 2			
							Line 3			
		State A	L 🗸 Zip	-		City				
	Save Changes	Can	cel 🔸							
				Contac	t FHWA H	lelp Desk © 2013	7 B2Gnow			

Click "Account Profile" on the Dashboard to access edit page.

changes when finished.

FHWA Civil Rights Connect

Account Management



Recipient Access

• There are three components to recipient and recipient access to the system:

Recipient User Account

Recipient User Assignment

Recipient Account

Provides basic login access to the system for an individual. Can be a state DOT employee or consultant or other designated person approved by the recipient & FHWA.

Connects a user to a recipient and governs user access rights to the recipients records. Some users will be assigned to one recipient, others to many. Provides profile for recipient and foundation for all related records – programs, goals, reports, reviews, etc.

New User Request

	vii Rights Connect Login
claimer: This system i isportation, and other i orts required by FHWA	s strictly for the use of authorized FHWA, State Departments of ecipients of FHWA funds to provide and manage civil rights data and All user activity is logged.
semane (email a	uuress)
Password	
Password	
Password	Login

Start with user lookup to confirm account is not already in system.

User Lookup



Lookup user account by any parameter.

User Lookup

submit a request for	ease try adjusting the search parameters or <u>a new user account</u> .
o search again, upd	ate information below and click Search.
<u>Click here</u> for search tips.	
First Name	Last Name
john	smith
Organization	Email
Phone	Fax

Return to Login Customer Support

If no match at all, new user account can be requested.



Request New User Account

Disclaimer: This system is Transportation, and other re		
reports required by FHWA.	strictly for the use of authorized FHWA, State Depar cipients of FHWA funds to provide and manage civil All user activity is logged.	tments of rights data and
Only after your have thorou All fields marked with * are within five business days.	ghly searched the <u>User Lookup</u> , complete this form a equired. FHWA staff will review your request and re	nd click Submit. espond (usually)
Name *	Prefix First name * Middle Last name * Middle Smith	Suffix
Title		
Organization *	State Department of Transportation	
Department		
Email/Username *	mary.smith@statedot.gov	
Phone *	202 1234567 Ext.	
Fax		
Mobile		
Physical Address *	101 State Avenue	Line 1
		Line 2
		Line 3
	Capital	City
	State MD V Zip 12345 -	
Mailing Address *	101 State Avenue	Line 1
		Line 2
		Line 3
	Capital	City
	State MD v Zip 12345 -	
	Submit	

Complete and submit form to request new user account.



User Account Requested

Request New User Account

User Account Request has been submitted.

Staff will review your account request and respond accordingly.

Return to Login Return to Lookup

User Request has been successfully submitted.

User Account Approved Alert to User

FHWA Civil Rights Connect

User Account Approved

Your user account has been approved and you can now access the FHWA Civil Rights Connect system.

Your temporary password is: UeZssPtW (case sensitive). Please visit <u>https://FHWA.CivilRightsConnect.com/</u> as soon as possible to login and update your password.

FHWA Civil Rights Connect System Web Access: <u>https://FHWA.CivilRightsConnect.com/</u> Customer Support: <u>https://FHWA.CivilRightsConnect.com/FHWA/RequestSupport.asp</u>

Request Assignment to Recipient

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P Fł	HW/	A C	ivil R	ights (Con	nec	t	
	dbE-0	Connec	t Dashboa	rd				
								Account Profile
board	DBE A	chieven	ient Report	s	Alerts			
ned Recipients	Actions	Recipient	Status	Period	No active a	alerts		
oc Vault	view	ALDOT	Not Started	10/1/2016 - 3/31/2017	Recipie	ent Assig	nment Req	uests
nt Profile	view	ALDOT	O Approved	4/1/2016 - 9/30/2016	Actions	Recipient	Status	Dates
Page				View All	view	ALDOT	Approved Approved	Processed 3/27/17
Help Desk							-	
~							Request Re	cipient Assignment

Access system with email address and temporary password. A password update will be required on the first login.

To be connected to a recipient, click "Request Recipient Assignment".

Request Assignment to Recipient

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Test System

Assigned Recipients

DBE Doc Vault

Account Profile

FHWA Help Desk

Print Page

Logoff

Dashboard

FHWA Civil Rights Connect

Request Recipient Assignment

This process will guide you in requesting assignment to an recipient. To continue click **Select Recipient**. On the next page, search for the recipient and click **select**.

If you are a consultant, please request that an authorized recipient representative send an email message to the FHWA Division Specialist authorizing you to access this system for the stated purpose(s). After we receive the email message from the recipient, we will approve your recipient assignment request.

Do not select access types not applicable to your intended need as this will delay your access review and approval. For example, if you are a consultant that will be working with the DBE program only, please check only View and Submit for the DBE program.

Select Recipient

.....

Contact FHWA Help Desk | © 2017 B2Gnow

Review instructions.

Click "Select Recipient" to continue.

Select Recipient for Assignment

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Test System

Account Profile

FHWA Help Desk

Dashboard Assigned Recipient DBE Doc Vault

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Select Recipient

Filter, sort, and page through the list to find the recipient to which you would like to be assigned. Click select next to the recipient to go to the next step.

Search (name, city)		Sort By	Division	Recipient T	ype > Clea	> Clear All		
		Recipient Name 🗸	All ~	All ~) > Go/ F	Refresh ┥		
Actions	Recipient ID	Recipient Name		Location	Recipient Type	Division		
select	ALDOT	Alabama Department of Transportation		, AL	DOT	AL		
select	ADOT	Alaska Department of Transportation		, AL	DOT	AS		
select	ADOT	Arizona Department of Transportation	Arizona Department of Transportation					
select	AHTD	Arkansas State Highway and Transportation	n Department	, AR	DOT	AR		
select	Caltrans	California Department of Transportation		, CA	DOT	CA		
select	CDOT	Colorado Department of Transportation		, CO	DOT	со		
select	ConnDOT	Connectical Department of Transportation		, 67	007	CT .		
select	DelDOT	Delaware Department of Transportation		, DE	DOT	DE		
select	DTOP	Departamento de Transportacion y Obras P	Publicas	, PR	DOT	PR		
select	DDOT	District Department of Transportation		, DC	DOT	DC		
select	FDOT	Florida Department of Transportation		, FL	DOT	FL		
select	GDOT	Georgia Department of Transportation		, GA	DOT	GA		
select	HDOT	Hawaii Department of Transportation		, HI	DOT	HI		
select	ITD	Idaho Department of Transportation		, ID	DOT	ID		
select	IDOT	Illinois Department of Transportation		, IL	DOT	IL		
select	INDOT	Indiana Department of Transportation		, IN	DOT	IN		
select	Iowa DOT	Iowa Department of Transportation		, IO	DOT	IA		
select	KDOT	Kansas Department of Transportation		, KS	DOT	KS		
select	KYTC	Kentucky Transportation Cabinet		, KY	DOT	KY		

List can be searched, sorted, and filtered.

Click "select" to continue with the applicable recipient.

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Provide Assignment Reason and Details

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Assignment Request Submitted

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R	equest Recipient Assignment	
i <mark>est System</mark> iashboard issigned Recipients IBE Doc Vault	Recipient assignment request has been submitted. The request will be reviewed by staff and action taken in the next five business days. You will be notified by email of the final outcome.	
ccount Profile rint Page HWA Help Desk ogoff	Return to Assigned Recipient List Request Another Recipient View This Request	

Assigned Approved/Denied Email Alert

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Recipient Assignment Approved

Access to Connecticut Department of Transportation has been approved.

FHWA Civil Rights Connect System Web Access: <u>https://FHWA.CivilRightsConnect.com/</u> Customer Support: <u>fhwa@CivilRightsConnect.com</u>

Assignment Approved Alert

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Recipient Assignment Denied

Access to Alaska Department of Transportation has been denied. Not approved.

FHWA Civil Rights Connect System Web Access: <u>https://FHWA.CivilRightsConnect.com/</u> Customer Support: <u>https://FHWA.CivilRightsConnect.com/FHWA/RequestSupport.asp</u>

Assignment Denied Alert

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Getting Support



Request Support From Login Page

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portation, and other recipients of FHVVA funds to provide and manage civil rights data and .	
orts required by FHWA. All user activity is logged.	
Jsername (email address)	
assword	
Lesie	
LOOD	
Login	
User Lookup & Password Reset	

Customer support.

Submit Support Request





Support Request Submitted

dbE-Connect Support

Your support request has been submitted.

Staff will review your request and respond accordingly.

Return to Login Return to Lookup



Request Support While Logged On

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O FH	IWA (Civil Rights Connect	
	Account Pr	ofile	
Test System Dashboard Assigned Recipients	* Required fields	Prefix First name * Middle Last name * John Huffman	Change Password
DBE Doc Vault Account Profile	Title Organization *	Alabama Department of Transportation	
FHWA Help Desk	Department	huffmanio@dot.state.al.us	
	Phone *	334 353-6469 Ext.	
	Fax Mobile		
	Physical Address *	Line 1 Line 2 Line 3 City State AL V Zip	
	Mailing Address *	Copy physical address to mailing address Line 1 Line 2 Line 3	
		Gity State AL V Zip -	
	Save Changes	Cancel	

Click "FHWA Help Desk" button or link on any page.

Submit Support Request

FHWA Civil Rights Connect	× +			
O FH	IWA Civ	il Rights Connect	Î	
	Submit Support	t Request to FHWA Help Desk	L	
Test System Dashboard	Review and update your con provide as much detail as pos	ntact information below. Enter your message/issue/error in the text box below and click Submit . Please ssible to speed the resolution of your concern.	l	
Assigned Recipients DBE Doc Vault	Name * Jol	t name * Last name * hn Huffman	H	Contact information auto-filled
Account Profile Print Page	Title Organization * Ala	abama Department of Transportation	L	from profile.
FHWA Help Desk Logoff	Email * hu	ffmanjo@dot.state.al.us	U	
	Phone * 33	44 353-6469 Ext.	U	
	Mobile		U	
	Message/Issue/Error *	Enter as much detail as possible about your support request. I need assistance with the Uniform Report. How is 18a calculated?	t	Provide details. Be as descriptive as possible.
	Program *	DBE V	U	
	Submit		I	

Support Request Submitted

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O FH	IWA Civil Rights Connect
	Submit Support Request to FHWA Help Desk
Test System Dashboard Assigned Recipients DBE Doc Vault	Your support request has been submitted.
Account Profile Print Page FHWA Help Desk Logoff	
	Contact FHWA Help Desk © 2017 B2Gnow

Support Response Email

FHWA Civil Rights Connect

Customer Support Response

I will call you this afternoon to discuss. What is the best time for you?

> I need assistance with the Uniform Report. How is 18a calculated?

FHWA Civil Rights Connect System Web Access: <u>https://FHWA.CivilRightsConnect.com/</u> Customer Support: <u>https://FHWA.CivilRightsConnect.com/FHWA/RequestSupport.asp</u>

FHWA Civil Rights Connect

PART 2 – DBE MODULE

• Uniform Reports



DBE Uniform Reports

- Recipient can complete, submit, and view Uniform Reports.
- Once submitted, recipients can "withdraw" a Uniform Report to make further edits.
- Uniform Reports may be returned to the recipient for update.
- Once approved, recipients cannot make any changes to a Uniform Report.
- Uniform Reports can be completed in parts; they do not have to be completed in one session. However, the form must be complete and accurate in order to submit to FHWA. There are no exceptions.

Uniform Report Workflow



Uniform Reports on Recipient Dashboard

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C FF	HWA Civil Rights Connect	
Day System	dbE-Connect Dashboard	
Dev System	DBE Achievement Reports Alerts	
Recipients	Actions Recipient Status Period No active alerts	
DBE Doc Vault	view PennDOT () Not Started 10/1/2016 - 3/31/2017 Recipient Assignment Requests	
Account Profile	View All Actions Recipient Status Dates	
Print Page	view PennDOT @ Approved Processed 3/25/17	
FHWA Help Desk		
Logoff	Request Recipient Assignment	

Recipient Dashboard shows pending Uniform Report.



View New Uniform Report Record

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FHWA Civil Rights Connect

DBE/Part 26 Achievement Report for Pennsylvania Department of
Transportation

Dev System
Dashboard
Recipients
DBE Doc Vault
Account Profile
Print Page

FHWA Help Desk

Logoff

0......

Main DBE/Part 26

Return to Report List

① This report has not been started.

Steps to complete and submit this report:

Fill in the DBE Uniform Report [required].

- Fill in or attach a copy of DBE firms utilized on your contracts [optional].
- 3. Attach any relevant support documentation by clicking Add File at the bottom of the page [optional].
- 4. When complete, click Submit Report at the bottom of the page [required].

Report Status	🕕 Not Started			
Reporting Period	FY 2017 Oct-Mar 10/1/2016 to 3/31/2017			
Report Due	6/1/2017			
Uniform Report	(i) Not entered > Edit Unif	form Report to complete		
DBE List	No DBEs logged > Add	DBEs		
	Overall	Race Neutral	Race Conscious	
Goal	11.40%	2.50%	8.90%	
Awards/Commitments	Not reported	Not reported	Not reported	
Overage/Shortfall	N/A	N/A	N/A	
Comments				.it
		Save di	aft of comments without submit	ting report
Add File				
Subline Report				
	Contac	t FHWA Help Desk © 2017 B2	Gnow	

"Not Started" status first time recipient views record.

First step is to fill in the Uniform Form.

Goals auto-filled from goal record.

Record cannot be submitted until required data is entered.

Uniform Report (Top Half)

	5											
	AND T OF TRANSPORT								CL	OSE		
Fill	out the form with your information.	Click the button to the	right for detailed instru	ctions in PDF format or	click the 'View	Instructior	ıs' links witł	nin the <mark>f</mark> orm.		Uniform Fo	orm Instructions	;
			UNIFORM REPO	ORT OF DBE COMMIT	MENTS/AWA	RDS AND	PAYMENT	rs				ור
» V	iew instructions for Rows 1-7											
1	Submitted to (check only one):	FHWA			FAA				FTARecipient ID	Number		1
2	AIP Numbers (FAA Recipients); Grant											1
	Number (FTA Recipients):								Г			-
3	Federal fiscal year in which reporting						- (4
<u> </u>	period falls:	FY 2017 4. Date This Report Submitted: [3/25/2017									T	
5	Reporting Period:	Report due June 1	(for period Oct. 1 - Ma	r. 31)	Report due	Dec 1 (for	period Apri	il 1 - Sept. 30)	FAA Annual Report	due Dec. 1	←	+
6	Name and address of Recipient:	Pennsylvania Departr	nent of Transportation									
		Harrisburg PA 00000										
7	Annual DBE Goal(s):	Page Conscious Projec	ation 8,90		Race Neutral P	rojection	2.50	0		11.40		4
		Race Conscious Projec			Race Neatharn	rojection [OVERALE ODDAT 1			-
			Av	vards/Commitments	this Reportin	a Period						
» V	iew instructions for Section A (Rows 8-1	10)			•							
A	AWARDS/COMMITMENTS MADE	A	В	с	D		E	F	G	н	I	
	DURING THIS REPORTING PERIOD (total contracts and subcontracts	Total Dollars	Total Dollars Total Number Total to DBEs (dollar	Total to DBEs (dollars)	Total to DBEs Total to DBEs /Race Total to		Total to DBEs	Total to DBEs /Race	Total to DBEs	Percentage of		
	awarded or committed during the reporting period)				(number)	consciou	(uonars)	Conscious	neucial (donars)	(number)	DBEs	1
8	Prime contracts awarded this period.			0	0			(number)			0	
9	Subcontracts awarded/committed this			0	0						0	1
10	TOTAL			,	0		0			0	,	-
» V	iew instructions for Section B (Rows 11-	-17)				J	0		1		, ,	
в	BREAKDOWN BY ETHNICITY &		Co	ontracts Awarded to DBEs	this Period							
	GENDER	A	В	с	D		E	F]			
		т	otal to DBE (dollar amoun	t)		Total to DE	E (number)		-			
	Plack American	Women	Men	Total	Women	M	en	Total	-			
**	black American			0				0	-			
12	Hispanic American			0				0				
13	Native American			0				0				
14	Asian-Pacific American			0				0				
15	Subcontinent Asian American			0				0	1			
16	Non-Minority			0				0	-			
17	TOTAL	0					0		4			
) 0] 0	0	ļ		U	U				-
				Daymonte Mar	to this Doried							
» V	liew instructions for Section C (Row 18)	*** View special Section	a 3 quidance from U.S. DO	rayments Mat	ie uns Period							۲
С	PAYMENTS ON ONGOING CONTRACTS	A		В	с		D		E		F	
	(report activity of ongoing contracts)	Total Number of Contracts	Total Do	llars Paid	Total Number of Contracts	Total	Payments to	DBE firms	Total Number of DBI	firms Paid	Percent to DBE	s
1000			1						1		1	

Standard Uniform Report form is displayed.

Header information autofilled from profile & date.

Goals auto-filled from goal record. Confirm and update race conscious and race neutral numbers as needed.

Not all fields need to be entered; system will auto-calculated totals and percentages.

Color-coding shows fields that must match: 10C & 17C, 10D & 17F

Uniform Report Instructions

	FHWA Civil Rights Connect X																
								(CLOSE								
Fil	I out the form with your information.	Click the button to the r	ight for detailed instruc	ctions in PDF format o	click the 'View Ir	nstructions' lin	ks within the form.		Uniform Fo	orm Instructions							
			UNIFORM REPO	ORT OF DBE COMMI	MENTS/AWAR	RDS AND PAY	MENTS			▲							
	Minus in demoking a far Davie 1 7																
-	Submitted to (check only one)	-			_												
Ĺ	Submitted to (check only one).	M FHWA			FAA			FTARecipient I	D Number								
2	AIP Numbers (FAA Recipients); Grant Number (FTA Recipients);																
	hander (Fritteeprenes)																
-	Enderal firsal year in which reporting						[]										
_	period falls:	FY 2017			4. Date This Rep	port Submitted	3/25/2017										
5	Reporting Period:	Report due June 1 (for period Oct. 1 - Mar	r. 31)	Report due D	Dec 1 (for perio	d April 1 - Sept. 30) FAA Annual Rep	ort due Dec. 1								
6	Name and address of Recipient:	Pennsylvania Departm Harrisburg PA 00000	ent of Transportation														
					r												
7	Annual DBE Goal(s):	Race Conscious Project	ion 8.90		Race Neutral Pro	ojection	2.50	OVERALL Goal	11.40								
			Aw	/ards/Commitments	this Reporting	Period											
» 1	View instructions for Section A (Rows 8-1	.0)															
TI	he amounts in items 8(A)-10(I) should in	clude all types of prime con	tracts awarded and all typ	pes of subcontracts award	ed or committed, inc	cluding: professio	nal or consultant serv	ices, construction, purch	se of materials or :	supplies, lease or							
pu	urchase of equipment and any other types	of services. All dollar amou	nts are to reflect only the	Federal share of such cor	tracts and should be	e rounded to the	nearest dollar.										
8((A). Provide the total dollar amount for all	rime contracts assisted wi	uid correspond to the con th DOT funds and awarde	ad during this reporting per	e recipient and a su iod. This value shou	uld include the er	ontractor, with no inter tire Federal share of t	mediaries between the tw	o. vino any amounts a	associated with							
-(resulting subcontracts.			to doing the reporting per													
8((B). Provide the total number of all prime c	ontracts assisted with DOT	funds and awarded durin	g this reporting period.						resulting subcontracts.							
8((C). From the total dollar amount awarded	in item 8(A), provide the do	llar amount awarded in pr	ime contracts to certified	DBE tirms during thi	(b). Provide the total number of all prime contracts assisted with DOI hunds and awarded during this reporting period.											
8((D). From the total number of prime contra (ERE) This field is closed for data entry E	cts awarded in item 8(B), sp	secify the number of prime	(U). From the total obligation amount awarded in item 8(A), provide the obligation amount awarded in tem 8(A) and (A) and													
8((G). From the total dollar amount awarded	(ERF). This field is closed for that entry. Except for the very rare case of DEE-set asides permitted under 49 CFR parts 25, all prime contracts arended to DEEs are regarded as race-neutral.								ther firms.							
-	include.	in item 8(C), provide the do	of DBE-set asides permi llar amount awarded to ce	e contracts awarded to cer itted under 49 CFR part 26 ertified DBEs through the u	tified DBE firms duri , all prime contracts se of Race Neutral r	is reporting perio ring this reporting is awarded to DBI methods, See the	d. This amount should period. ES are regarded as rac definition of Race Net	not include the amounts . e-neutral. utral in item 7 and the exc	ub contracted to o	ther firms.							
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U.S. DOT instructions PDF available.

U.S. DOT instructions also embedded in report and available with one-click.

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H). From the total number of sub contract	s awarded/committed to D	BEs this period, provide th	he number of sub contracts	awarded to DBE:	s using Race Ne	utral meas	ures.				
I). Of all subcontracts awarded this repor	ting period, calculate the p	percentage going to DBEs.	. Divide the dollar amount i	n item 9(C) by th	e dollar amount	in item 9(A	 to derive this p 	ercentage. Round percent	age to the neares	t tenth.	
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0(A)–10(B). These fields are unavailable f	for data entry.										
(C-H). Combine the total values listed o	n the prime contracts line	(Line 8) with the correspon	nding values on the subcor	tracts line (Line	9).						
)(I). Of all contracts awarded this reportin tenth.	ng period, calculate the per	rcentage going to DBEs. D	ivide the total dollars awar	ded to DBEs in it	em 10(C) by the	a dollar amo	ount in item 8(A)	to derive this percentage.	Round percentag	e to the nearest	
AWARDS/COMMITMENTS MADE	A	В	с	D	E		F	G	н	I	
(total contracts and subcontracts awarded or committed during the reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBE Conscious (o	is /Race dollars)	Total to DBEs /Race Conscious (number)	Total to DBEs /Race Neutral (dollars)	Total to DBEs /Race Neutral (number)	total dollars to DBEs	
Prime contracts awarded this period.			0	0						0	
Subcontracts awarded/committed this period.			0	0						0	
TOTAL			0	0		0	0	0	0	0	
View instructions for Section 8 (Rows 11-17)											
BREAKDOWN BY ETHNICITY & GENDER		Co	ontracts Awarded to DBEs	this Period							
GLIDER	A B			D	E		F				
	Women	Men	Total	Women	Iotal to DBE	(number)	Total				
1 Black American			0				0				
2 Hispanic American			0				0				
3 Native American			0			7	0				
Asian-Pacific American			0				0				
5 Subcontinent Asian American			0				0				
6 Non-Minority			0	0			0				
7 TOTAL	0	0				0	0				
			Payments Mac	le this Period	1						
View instructions for Section C (Row 18)	*** View special Section	n 3 guidance from U.S. DO	T ***								
PAYMENTS ON ONGOING CONTRACTS	Α		в	с	DE					F	
(report activity of ongoing contracts)	Total Number of Contracts	Total Do	ollars Paid	Total Number of Contracts	Total Payments to DBE firms			Total Number of DB	Percent to DBE		
8 Prime and sub contracts currently in				with DBEs					1		
progress						_] 0	
View instructions for Section D (Rows 19-	-21)		1					I			
TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD	Number of Cont	A racts Completed	B Total Dollar Value of P	rime Contracts	DBE Partidoa	C	to meet qual	D	on (poliars)	E Percent to DDE	
9 Race Conscious		-	Complete	ł		(Dollars)					
0 Race Neutral											
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View instructions for Power 22-25		v		5				I	0	1 0	
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Natherine Peters								111-101-2881			
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Zero auto-fill blank fields after entering data to save time.

Enter data and click "Validate & Save Draft".

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Uniform Report Validation Alerts

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pdate the form with your information.	Click the button to the	right for detailed instru	ctions in PDF format o	r click the 'Vie	w Instructions' links wit	hin the form.		Uniform Fo	orm Instruction	
		» Co » Val	unt in 10d must e lue in 10c must ec	qual the va qual the co	lue in 17f unt in 17c					
		UNIFORM REPO	RT OF DBE COMMIT	MENTS/AW	ARDS AND PAYMEN	rs				
View instructions for Rows 1-7										
Submitted to (check only one):	FHWA			FAA			FTARecipient ID	Number		
AIP Numbers (FAA Recipients); Grant Number (FTA Recipients):										
Federal fiscal year in which reporting period falls:	FY 2017									
Reporting Period:	Report due June 1 (for period Oct. 1 - Mar. 31)									
Name and address of Recipient:	Pennsylvania Department of Transportation Harrisburg PA 00000									
Annual DBE Goal(s):	Race Conscious Projec	tion 8.90		Race Neutral I	Projection 2.50	ז	OVERALL Goal	11.40		
							,			
		Aw	/ards/Commitments	this Reportir	a Period					
View instructions for Section A (Rows 8-	10)				-					
A AWARDS/COMMITMENTS MADE	A	В	С	D	E	F	G	н	I	
(total contracts and subcontracts awarded or committed during the reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs /Race Conscious (number)	Total to DBEs /Race Neutral (dollars)	Total to DBEs /Race Neutral (number)	Percentage o total dollars t DBEs	
Prime contracts awarded this period.	10,000,000	10	0	0			0	0	0.0	
Subcontracts awarded/committed this period.	500,000	1	500,000	1	500,000	1	0	0	100.0	
0 TOTAL			500,000	1	500,000	1	0	0	5.0	
View instructions for Section B (Rows 11	-17)									
BREAKDOWN BY ETHNICITY &		Co	ntracts Awarded to DBEs	this Period	r	1				
GENDER	A	B	C	D	E	F				
	1 Te	otal to DBE (dollar amoun	()		Total to DBE (number)	Total				
	Women	Men	Total	Women			1			
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Major issues are highlighted in red and must be resolved before continuing with submission.

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FHWA Civil Rights Connect $ imes$	+									
A CONTRACTOR OF THE OWNER							C	LOSE		
date the form with your informatio	n. Click the button to the	right for detailed instr	uctions in PDF format o	click the 'Vie	ew Instructions' links wit	hin the form.		Uniform Fo	orm Instructions	
» The form has reported subcontracts awarded If the information is cor	identical values in (non-DBE and DBE rect, click 'Save Dra	9a/9b and 9c/9d subcontracts). awards/co aft & Continue' a	meaning no non- Please confirm this nmitments). If inco the bottom of the	DBE subco s informati prrect, plea page. The	ontractor awards/c ion and continue it ase correct 9a/9b. en click 'Submit Re	ommitment correct (no port' to sul	ts made. 9a and 9 o non-DBE subco omit your report f	b is the tota ontractors re to FHWA for	al of ALL eccived	 Minor issues are highlighted in yellow a are provided for
		UNIFORM REP	ORT OF DBE COMMIT	MENTS/AW	ARDS AND PAYMEN	ſS				
View instructions for Rows 1-7										Informational purpose
Submitted to (check only one):	EHWA			FAA			ETARecipient ID	Number		
AIP Numbers (FAA Recipients): Grar	t							Number		The alert may or may r
Number (FTA Recipients):										The alert may of may i
Federal fiscal year in which reporting period falls:	FY 2017			4. Date This	Report Submitted: 3/25	/2017				be relevant to the repo
Reporting Period:	Report due June 1	(for period Oct. 1 - M	ar. 31)	Report du	ue Dec 1 (for period Apr	1 - Sept. 30)	FAA Annual Repor	t due Dec. 1		
Name and address of Recipient:	Pennsylvania Departr Harrisburg PA 00000	ment of Transportation			<u> </u>		<u> </u>			the user should evalua
										carefully.
Annual DBE Goal(s):	Race Conscious Projec	ction 8.90		Race Neutral	Projection 2.50)	OVERALL Goal	11.40		
		A	wards/Commitments	this Reporti	ing Period					
liew instructions for Section A (Rows	8-10)		-		-	-	-	1		
AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts awarded or committed during the reporting period)	A Total Dollars	B Total Number	C Total to DBEs (dollars)	D Total to DBEs (number)	E Total to DBEs /Race Conscious (dollars)	F Total to DBEs /Race Conscious (number)	G Total to DBEs /Race Neutral (dollars)	H Total to DBEs /Race Neutral (number)	I Percentage of total dollars to DBEs	
Prime contracts awarded this period.	10,000,000	10	0	0			0	0	0.0	
Subcontracts awarded/committed th period.	is 500,000	1	500,000	1	500,000	1	0	0	100.0	
TOTAL			500,000	1	500,000	1	0	0	5.0	
View instructions for Section B (Rows	11-17)				·	,	,	,		
BREAKDOWN BY ETHNICITY &		(ontracts Awarded to DBEs	his Period						
GENDER	A	В	c	D	E	F]			
	Т	otal to DBE (dollar amou	nt)		Total to DBE (number)		-			
Black American	Women 500.000	Men	Total	Women	Men	Total	-			
	300,000		0	0						
Hispanic American			10				-			
l Hispanic American	0		0	0	0					
t Hispanic American Native American Asian-Pacific American			0	0	0	0				
t Hispanic American Native American Asian-Pacific American Subcontinent Asian American				0	0					

Uniform Report Complete

FHWA Civil Rights Connect $ imes$ +											
ALL OF TRACE				_				CLOSE			
The form is complete. Please click 'Save Draft & Continue' to return to the report summary.											
UNIFORM REPORT OF DBE COMMITMENTS/AWARDS AND PAYMENTS											
1 Submitted to (check only one):	FHWA			🗆 FAA			FTARecipient	ID Number			
2 AIP Numbers (FAA Recipients); Grant Number (FTA Recipients):											
3 Federal fiscal year in which reporting period falls:	FY 2017			4. Date This Repo	ort Submitted: 3/2	6/2017	1				
5 Reporting Period:	Report due Jur	Report due June 1 (for period Oct. 1 - Mar. 31) 🗷 Report due Dec 1 (for period April 1 - Sept. 30) 🗆 FAA Annual Report due Dec. 1									
6 Name and address of Recipient:	Pennsylvania D Harrisburg PA 0	nnsylvania Department of Transportation irrisburg PA 00000									
7 Annual DBE Goal(s): Race Conscious Projection 8.00% Race Neutral Projection 4.00% OVERALL Goal 12.00%											
Awards/Commitments this Reporting Period											
A AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts awarded or committed during the reporting period)	A Total Dollars	B Total Number	C Total to DBEs (dollars)	D Total to DBEs (number)	E Total to DBEs /Race Conscious (dollars)	F Total to DBEs /Race Conscious (number)	G Total to DBEs /Race Neutral (dollars)	H Total to DBEs /Race Neutral (number)	I Percentage of total dollars to		
8 Prime contracts awarded this period.	\$10,000,000	10	\$0	0	(donars)	(number)	\$0	0	0.0%		
9 Subcontracts awarded/committed this period.	\$500,001	2	\$500,000	1	\$500,000	1	\$0	0	100.0%		
10 TOTAL			\$500,000	1	\$500,000	1	\$0	0	5.0%		
B BREAKDOWN BY ETHNICITY & GENDER	BREAKDOWN BY ETHNICITY & GENDER Contracts Awarded to DBEs this Period										
	A					F	-				
	Women	Men	Total	Women	Men	/ Total	-				
11 Black American	\$500,000	\$0	\$500,000	1	0	1	-				
12 Hispanic American	\$0	\$ 0	\$0	0	0	0					
13 Native American	\$0	\$ 0	\$0	0	0	0					
14 Asian-Pacific American	\$0	\$0	\$0	0	0	0					
15 Subcontinent Asian American	\$0	\$0	\$0	0	0	0					
16 Non-Minority	\$0	\$0	\$0	0	0	0					
17 TOTAL	\$500,000	\$ 0	\$500,000	1	0	1					
			Payments	Made this Perio	d						
C PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	A Total Number of	Total Do	3 Ilars Paid	C Total Number of	Total Payment) s to DBE firms	E Total Number of	DBE firms Paid	F Percent to DBEs		
19 Drime and sub-contracts susceptible in sur-	Contracts			Contracts with DBEs				-	0.001		
To prime and sub contracts currently in progress	0		şu	0	I	şu	I	0	0.0%		
D TOTAL PAYMENTS ON CONTRACTS COMPLETED				8		0	n n)	E		
THIS REPORTING PERIOD	Number of Cont	acts Completed	Total Dollar Value Com	of Prime Contracts leted	DBE Participation N (Dol	eeded to Meet Goal lars)	Total DBE Partic	ipation (Dollars)	Percent to DBEs		
19 Race Conscious		0		\$0	(200	\$0		\$0	0.0%		
		0	0 \$0 \$0 \$0					0.0%			
20 Race Neutral											

If no major issues present, when "Validate & Save Draft" is clicked the green bar will be displayed with all calculations completed in the form.

Perform a final review of all information and calculation for accuracy.

US. Department of Transportation Federal Highway Administration

Uniform Report Complete

(FT. Fed fall: Rep Nan Ann (t	rA Recipients): deral fiscal year in which reporting period ls: porting Period: me and address of Recipient:	FY 2017										
Fed fall: Rep Nan Ann (t	deral fiscal year in which reporting period Is: porting Period: me and address of Recipient:	FY 2017										
Rep Nan Ann (t	porting Period: me and address of Recipient:				4. Date This Repo	rt Submitted:	3/25/2017		1			
Ann Ann (t	me and address of Recipient:	Keport due Jun	e 1 (for period Oc	t. 1 - Mar. 31)	Report due Dec 1 (for period April 1 - Sept. 30) FAA Annual Report due Dec. 1							
Ann All		Pennsylvania De Harrisburg PA 0	epartment of Tra 0000	insportation								
A\ (t	nual DBE Goal(s):	Race Conscious Pr	ojection 8.90%		Race Neutral Proj	ection 2.50%	b .		OVERALL Goal 11	.40%		
A\ (t												
A\ (t			Aw	/ards/Commitm	ents this Reporti	ng Period						
(t												
(t	WARDS/COMMITMENTS MADE DURING THIS	A	В	с	D	E	F		G	н	I	
	total contracts and subcontracts awarded or committed during the reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DB /Race Consci (dollars)	Es Total to ous /Race Co (numl	DBEs nscious ber)	Total to DBEs /Race Neutral (dollars)	Total to DBEs /Race Neutral (number)	Percentage of total dollars to DBEs	
Prir	me contracts awarded this period.	\$10,000,000	10	\$0	0				\$ 0	0	0.0%	
Sub	contracts awarded/committed this period.	\$500,000	1	\$500,000	1	\$500,	000	1	\$0	0	100.0%	
тот	TAL			\$500,000	1	\$500,	000	1	\$0	0	5.0%	
_									1			
	BREAKDOWN BY ETHNICITY & GENDER	-		Contracts Awarded	to DBEs this Period							
		A	B	C	D	E	F (mhar)					
		Women	Men	Int) Total	Women	otal to DBE (NU	imper) Tot	-1				
Blac	ck American	\$500.000	\$0	\$500,000	1		0	1				
Hisp	panic American	\$0	\$0	\$0	0		0	0				
Nat	tive American	\$0	\$0	\$0	0		0	0				
Asia	ian-Pacific American	\$0	\$0	\$0	0		0	0				
Sub	continent Asian American	\$0	\$0	\$0	0		0	0				
Non	n-Minority	\$0	\$0	\$0	0		0	0				
тот	TAL	\$500,000	\$0	\$500,000	1		0	1	1			
				Payments	Made this Perio	d						
	PAYMENTS ON ONGOING CONTRACTS (report activity of oppoing contracts)	A	E	3	с		D		E		F	
	(report activity of ongoing contracts)	Total Number of Contracts	Total Dol	lars Paid	Total Number of Contracts with	Total Pa	yments to DBE fir	ms	Total Number of	DBE firms Paid	Percent to DBEs	
Prie	me and sub contracts currently in progress	0		έn	DRF2			\$0		0	0.0%	
1		U		30	U			ψŪ		0	0.0%	
TO	TAL PAYMENTS ON CONTRACTS COMPLETED	A			3		С)	E	
	THIS REPORTING PERIOD	Number of Contr	acts Completed	Total Dollar Value	of Prime Contracts	DBE Particip	tion Needed to Me (Dollars)	eet Goal	Total DBE Partic	ipation (Dollars)	Percent to DBEs	
Rac	ce Conscious		0	comp	\$0		(- 300.3)	\$0		\$0	0.0%	
Rac	ce Neutral		0		\$0		_			\$0	0.0%	
Tot	tals		0		\$0					\$0	0.0%	
				1	-					-		
Sub	mitted by Katherine Peters			24. Signature (type) Katherine F	your name as your sig Peters	nature)	_		25. Phone Number 717-787-58	91		
]	Save Draft & C	Continue Ed	it & Revalidate	Print	Print to PDF					

Print final report to printer or PDF.

Once ready to continue, click "Save Draft & Continue".

javascript: SubmitFormNoCheck('SaveReturn');

2

Print/Save PDF of Uniform Report

			UNIFORM	REPORT OF DBE CO	MMITMENTS/AWAR	DS AND PAYMENTS					
1	Submitted to (check only one):	K FHWA						FTARecipient ID	Number		
2	AIP Numbers (FAA Recipients); Grant Number (FTA										
	Recipients).										
3	Federal fiscal year in which reporting period falls:	FY 2017			4. Date This Report S	ubmitted: 3/25/2017	,				
5	Reporting Period:	Report due June 1	(for period Oct. 1 - Ma	ır. 31)	Report due Dec 1	(for period April 1 - Sep	t. 30)	FAA Annual Report due Dec. 1			
6	Name and address of Recipient:	Pennsylvania Depa Harrisburg PA 0000	nsylvania Department of Transportation risburg PA 00000								
7	Annual DBE Goal(s):	Race Conscious Projec	tion 8.90%		Race Neutral Projection	on 2.50%		OVERALL Goal 11.4	0%		
				Awards/Commitn	nents this Reporting	Period					
A	AWARDS/COMMITMENTS MADE DURING THIS	Α	В	с	D	E	F	G	н	I	
	(total contracts and subcontracts awarded or committed during the reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs /Race Conscious (number)	Total to DBEs /Race Neutral (dollars)	Total to DBEs /Race Neutral (number)	Percentage of total dollars to DBEs	
8	Prime contracts awarded this period.	\$10,000,000	10	\$0	0			\$0	0	0.0%	
9	Subcontracts awarded/committed this period.	\$500,000	1	\$500,000	1	\$500,000	1	\$0	0	100.0%	
10	TOTAL			\$500,000	1	\$500,000	1	\$0	0	5.0%	
	1										
В	BREAKDOWN BY ETHNICITY & GENDER			Contracts Awarded	to DBEs this Period						
		Α	В	С	D	E	F	-			
		Tot	tal to DBE (dollar amou	int)		Total to DBE (number)	Total	-			
	Plack American	women	Men	10tal	women	Men	Total	-			
12	Hispanic American	\$500,000	\$0	\$500,000	1	0 1		-			
13	Native American	\$0	\$0	\$0	0	0 0		-			
14	Asian-Bacific American	\$0	\$0	\$0	0	0	0	-			
15	Subcontinent Asian American	\$0 ¢0	\$0	\$0	0	0	0	-			
16	Non-Minority	\$0 ¢0	\$0 ¢0	30	0	0	0	-			
17	TOTAL	\$500.000	\$0	\$500,000		0	1	-			
H.	ioni.	\$300,000	φU	\$500,000	-	Ū	-				
				Payment	s Made this Period						
С	PAYMENTS ON ONGOING CONTRACTS	Α		В	с		D		E	F	
	(report activity of ongoing contracts)	Total Number of Contracts	Total Do	llars P <mark>aid</mark>	Total Number of Contracts with DBEs	Total Payment	ts to DBE firms	Total Number o	of DBE firms Paid	Percent to DBEs	
18	Prime and sub contracts currently in progress	0		\$0	0		\$0		0	0.0%	
D	TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS		A	1	В		С		D	E	
	REPORTING PERIOD	Number of Cont	racts Completed	Total Dollar Value Comp	of Prime Contracts pleted	DBE Participation N (Dol	leeded to Meet Goal lars)	Total DBE Partie	cipation (Dollars)	Percent to DBEs	
19	Race Conscious		0		\$0		\$0		\$0	0.0%	
20	Race Neutral		0		\$0	-			\$0	0.0%	
21	Totals		0		\$0				\$0	0.0%	
23	23 Submitted by 24. Signature (type your name as your signature) 25. Phone Number Katherine Peters 717-787-5891										

View Pending Uniform Report Record

Return to Report List

● FHWA Civil Rights Connect × +

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FHWA Civil Rights Connect

DBE/Part 26 Achievement Report for Pennsylvania Department of Transportation

Dev System							
Dashboard							
Recipients							
DBE Doc Vaul							
Account Profil							
Print Page							

FHWA Help Desk

Logoff

This report is pending submission.
Steps to complete and submit this report:

Main DBE/Part 26

1. Fill in the DBE Uniform Report [required].

- 2. Fill in or attach a copy of DBE firms utilized on your contracts [optional].
- 3. Attach any relevant support documentation by clicking Add File at the bottom of the page [optiona]].
- 4. When complete, click Submit Report at the bottom of the page [required].

Report Status	Pending Submission		
Reporting Period	FY 2017 Oct-Mar 10/1/2016 to 3/31/2017		
Report Due	6/1/2017		
Uniform Report	Complete > View Uniform Re	port	
DBE List	No DBEs logged > Add DBEs	•	
	Overall	Race Neutral	Race Conscious
Goal	11.40%	2.50%	8.90%
Awards/Commitments	5.00%	0.00%	5.00%
Overage/Shortfall	-6.40% 🕕	-2.50% 🕕	-3.90% 🕕
Comments			
		9	Save draft of comments without submitting report

Status updated to "Pending Submission".

OPTIONAL: listing DBEs utilized.

DBE List

SHWA Civil Rights Connect X +											
ANTI OF TRANSCO		CLOSE									
	FHWA REPORT OF CERTIFIED DBE CONTRACTORS AWARDED AND COMMITTED FHWA-ASSISTED CO	USED ON NTRACTS									
Enter the firms and information f	Enter the firms and information for all data entered in Sections A & B of the DBE Uniform Form for the fiscal year being reported.										
Reporting Period	FY 2017 Oct-Mar 10/1/2016 to 3/31/2017										
Recipient Pennsylvania Department of Transportation											
	Add DBE Add File Return										
No DBE firms listed. Add a D	BE or add a file.										

Recipients are encouraged to include details of DBEs utilized during the reporting period.

DBEs can be individually listed or included in a file attachment.

Add Individual DBE Record

● FHWA Civil Rights Connect × +		
	CLOSE	
FHWA REPORT OF CERTIFIED DBE CONTRACTORS AWARDED AND COMMITTED FHWA-ASSISTED CON	USED ON TRACTS	
Enter the firms and information for all data entered in Sections A & B of the DBE Uniform Form for the fiscal year being	reported.	
FY 2017 Oct-Mar 10/1/2016 to 3/31/2017		
Recipient Pennsylvania Department of Transportation		
Add DBE		Click "Add DBE". Panel will
Fill in the fields and click one of the save buttons at the bottom of the form. Fields mark	ed by * are required.	appear with helds for data entry.
DBE Firm * ACME Construction		
Address City Address City 1234 Market Street Philadelphia	State Zip PA V 19107	
Contact * Enter email and/or phone sales@acmeconstructions.com		
Type of Work * Striping		
NAICS * 237310		Fill in information about DBE
Dollar Amount of Work * \$500000		utilization Fields noted by * are
Grant Number		utilization. Fields noted by are
Disadvantaged Group * Black American V		required.
Gender * 🖲 Female 🔿 Male		
First Time Participant 🗹		
Notes	a	
Save DBE Save DBE & Use DBE Again Save DBE & Add New DBE	,	Save record. Multiple options to save time entering records.
No DBE firms listed. Add a DBE or add a file.		_

DBE List Updated

FHWA Civil Rights Connect × +								
AND OF TRACE					CLOSE			
FHWA REP AWARDED	ORT OF CERTIFIED D AND COMMITTED FI	BE CONTRA HWA-ASSIST	CTORS USE	D ON CTS				
Enter the firms and information for all data entered in S	Sava patifi							
	Save noting							
Reporting Period FY 2017 Oct-Mar 10/1/2016 to 3/31/2	017							
Recipient Pennsylvania Dep	artment of Transportation							
	Add DBE Add	File Return						- Click "Add I
DBE Firms								with a list c
# DBE Firm Address	Contact	Type of NAICS Work	Dollar Amount of Work	Grant D	isadvantaged Group	Gender 1s Tir	at Notes	with a list c
1 Edit Copy Delete ACME Construction 1234 Market Street Philadelphia, PA 19107	sales@acmeconstructions.com	Striping 237310	\$500,000	Bla	ack American	Female Ye	•	DBE listing.

cation.

File" to attach a file of DBEs.

Upload DBE List Document

FHWA Civil Rights Con	nect × +		
AND OF TRANSPORT		CLOSE	
 FHWA Civil Rights Con Add File Click the Browse permissable size * Required field Select File * File Type * File Title * File Description Attach File 	nect X + button, choose a file from your computer, then click Attach File to upload. You may only atta is 25 MB (megabytes) s Browse DBE List.pdf DBE List List of DBE firms List of DBE firms Cancel Cancel	CLOSE ch files one at a time and the maximum	Select file from your computer. Select file type. Title the file. Optional description. Execute the upload.

DBE List Document Uploaded

SHIT OF TRANSPORT						CLOS	E		
	FHWA REPOR AWARDED A	RT OF CERTIFIED D	DBE CONTR HWA-ASSIS	ACTORS U	SED O	N S			
Enter the firms and information for a	all data entered in Sec	tions A & B of the DBE Unifo	rm Form for the fi	scal year being r	eported.				
Reporting Period	FY 2017 Oct-Mar 10/1/2016 to 3/31/2017	1							
Recipient	Pennsylvania Depart	tment of Transportation							
Attached Files	Type Fil	e Ad	dded			Visible to Re	cipient		
Attached Files L Actions	Type Fil DBE List Lis	e Ac	dded 26/2017 by Katheri	ne Peters		Visible to Re	cipient	•	
Attached Files Actions Actions DBE Firms DBE Firm DBE Firm DBE Firm	Type Fil DBE List Lis Address	e Ad	dded 26/2017 by Katheri Type of NAICS Work NAICS	ne Peters Dollar Amount Work	of Grant	Visible to Re	Gender	1st Time	Notes

File attached to record.

Submit Uniform Report to FHWA Division

Return to Report List

FHWA Civil Rights Connect × +

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FHWA Civil Rights Connect

DBE/Part 26 Achievement Report for Pennsylvania Department of Transportation

Dev System
Dashboard
Recipients
DBE Doc Vault
Account Profile
Print Page

FHWA Help Desk

Logoff

This report is pending submission.

 Steps to complete and submit this report:

 Fill in the DBE Uniform Report [required].

Main DBE/Part 26

- 2. Fill in or attach a copy of DBE firms utilized on your contracts [optional].
- 3. Attach any relevant support documentation by clicking Add File at the bottom of the page [optional].
- 4. When complete, click Submit Report at the bottom of the page [required].

eporting Period FY 2017 Oct-Mar 10/1/2016 to 3/31/2017 eport Due 6/1/2017 niform Report © Complete > View Uniform Report Det logged > View DBEs Overal Race Neutral Race Conscious oal 11.40% 2.50% 8.90% oal 14.40% 0.00% 5.00% 0.00% 1.140% 2.50% 1.140% 2.50% 1.140% 2.50% 1.140% 2.50% 1.140% 2.50% 1.140% 2.50% 1.140% 1.140% 2.50% 1.140% 2.50%	Report Status	Pending Submission		
eport Due 6/1/2017 © Complete > View Uniform Report EE List Overal Acce Neutral Acce Neutral Acce Conscious Overal Acce Neutral Acce Conscious Acce Consci Acce Conscious Acce Conscious Acce Conscious Acce Cons	Reporting Period	FY 2017 Oct-Mar 10/1/2016 to 3/31/2017		
niform Report © Complete > View Uniform Report BE List © 1 DBE logged > View DBEs Qverall Race Neutral Race Conscious ool 11.40% 2.50% 8.90% wards/Commitments 5.00% 0.00% 5.00% werage/Shortfall -6.40% • -2.50% • -3.90% • comments Source Sou	Report Due	6/1/2017		
BE List © 1 DBE logged > View DBEs Overall Race Neutral Race Conscious oal 11.40% 2.50% 8.90% wards/Commitments 5.00% 0.00% 5.00% verage/Shortfall -6.40% -2.50% -3.90% 3.90% omments	Uniform Report	Complete > View Uniform	n Report	
Overall Race Neutral Race Conscious oal 11.40% 2.50% 8.90% wards/Commitments 5.00% 5.00% 5.00% verage/Shortfall -6.40% -2.50% -3.90% omments	DBE List	I DBE logged > View DBE	5	
aal 11.40% 2.50% 8.90% wards/Conmitments 5.00% 5.00% 5.00% werage/Shortfall -6.40% -2.50% -3.90% omments Image: Supprise of the second		Overall	Race Neutral	Race Conscious
wards/Commitments 5.00% 0.00% 5.00% verage/Shortfall -6.40% () -2.50% () -3.90% () omments Save draft of comments without submitting report Add File Submit Report	Goal	11.40%	2.50%	8.90%
verage/Shortfall -6.40% () -2.50% () -3.90% () omments Save draft of comments without submitting report	Awards/Commitments	5.00%	0.00%	5.00%
and File	Overage/Shortfall	-6.40% 🕕	-2.50% 🕕	-3.90% 🕕
Save draft of comments without submitting report	Comments			
Add File			Sav	e draft of comments without submitting rep
Submit Report	Add Ela			
	Submit Report	+		
Compared F100404 F100404 F10040 F1004 F10040				

Uniform Report data & DBE List complete.

Summary of goal and achievement data.

Attach files if needed. Submit report to FHWA.

Confirm Submission

🧉 FHWA Civil Rights Connect 🛛 🕂

Dev

Prin

	DBE/Part 26 Transportation	Achieve	ement Report for Penns	ylvania Department of	
m					
	Main DBE/Part 26			Return to Report	List
ault	 This report is 	pending su	ıbmission.		
rofile	Steps to complete and	submit thi			
	1. Fill in the DBE Unifo	orm Repor	Submit this report for review?		
o Desk	2. Fill in or attach a co	ppy of DBE			
	 Attach any relevan When complete, c 	t support lick Subm	OK Cancel	ttom of the page [optional]. ed].	
	Report Status	🕕 Pendin	g Submission		
	Reporting Period	FY 2017 0 10/1/201	ct-Mar 6 to 3/31/2017		
	Report Due	6/1/2017			
	Uniform Report	© Comple	ete > View Uniform Report		
	DBE List	🔘 1 DBE I	ogged > View DBEs		
		<u>Overall</u>	<u>Race Neutral</u>	Race Conscious	
	Goal	11.40%	2.50%	8.90%	
	Awards/Commitments	5.00%	0.00%	5.00%	
	Overage/Shortfall	-6.40% 📵	-2.50% 🛈	-3.90% 🕖	
	Comments				

Confirm submission.

Uniform Report Submitted to FHWA Division

FHWA Civil Rights Connect × +

O FI	-IWA Ci	vil Righ	ts Conne	ect		
Dev System Dashboard Recipients DBE Doc Vault	DBE/Part 26 Transportatio	Achievement Roon	eport for Pennsylva	ania Department o	f m to Report List	
Account Profile Print Page FHWA Help Desk	 This report is und 	The rep In the rep In the rep In the rep	ort has been submitted for re	view. If necessary, you can withdraw	the report by	Submitted confirmation.
Logoir	Report Status Report Due Uniform Report DBE List Submitted	Under Review FY 2017 Oct-Mar 10/1/2016 to 3/31/201 6/1/2017 View Uniform Report View DBEs 3/26/2017 by Katherine	ge. 7 ? Peters			Status updated to "Under Review".
	Goal Awards/Commitments Overage/Shortfall Completed Contracts	Overall 11.40% 5.00% -6.40% () Overall 0.00%	Race Neutral 2.50% 0.00% -2.50% () Race Neutral 0.00%	Race Conscious 8.90% 5.00% -3.90% () Race Conscious 0.00%		
	Withdraw Report	Cont	act FHWA Help Desk © 2017 B	2Gnow		Report can be withdrawn if changes need to be made.

Uniform Report Submission Confirmation Email

FHWA Civil Rights Connect

PennDOT Part 26/DBE Report Submitted

The FY 2017 Oct-Mar Part 26/DBE uniform report for Pennsylvania Department of Transportation has been Submitted by Katherine Peters.

FHWA Civil Rights Connect System Web Access: https://FHWA.CivilRightsConnect.com/ Customer Support: https://FHWA.CivilRightsConnect.com/FHWA/RequestSupport.asp

Shortfall Alert

Return to Report List

FHWA Civil Rights Connect × +



FHWA Civil Rights Connect

Dev System Dashboard Recipients DBE Doc Vault Account Profile Print Page FHWA Help Desk Logoff

DBE/Part 26 Achievement Report for Pennsylvania Department of Transportation

This report is pending submission.

Steps to complete and submit this report:

Main DBE/Part 26

- 1. Fill in the DBE Uniform Report [required].
- 2. Fill in or attach a copy of DBE firms utilized on your contracts [optional].
- 3. Attach any relevant support documentation by clicking Add File at the bottom of the page [optional].
- 4. When complete, click Submit Report at the bottom of the page [required].

Report Status	Pending Submission					
Reporting Period	FY 2016 Apr-Sep 4/1/2016 to 9/30/2016					
Report Due	12/1/2016					
Uniform Report	Complete > View Uniform Report					
DBE List	OBE list attached > Edit File; /	Add/Edit/Delete DBEs				
	Overall	Race Neutral	Race Conscious			
Goal	12.00%	4.00%	8.00%			
Awards/Commitments	5.00%	0.00%	5.00%			
Overage/Shortfall	-7.00% 🕕	-4.00% 🕕	-3.00% 🕕			
Shortfall Alert	Uniform Report Shortfall Analys	is and Corrective Actions Plan				
	Based on data entered in this Uniform Report, there is a shortfall. In accordance with 49 CFR Part 26.47, recipients that do not meet their DBE overall goal, within 90 days of the end of the fiscal year, must submit a shortfall analysis and corrective actions plan to the FHWA Division Office Civil Rights Specialist for review and approval. Please provid your Shortfall Analysis and Corrective Actions Plan directly to your FHWA Division Office Civil Rights Specialist for review and approval no later than December 31.					

Wew the FHWA shortfall analysis tips (PDF). Wiew the FHWA Goal Shortfall Corrective Action Plan Letter Template (DOC). If a shortfall exists on a second half report, an alert will display.

Submit the Shortfall Analysis & **Corrective Actions Plan per** FHWA requirements.

Comments

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Approval/Return Email Alert

FHWA Civil Rights Connect

PennDOT Part 26/DBE Report Approved

The FY 2017 Oct-Mar Part 26/DBE uniform report for Pennsylvania Department of Transportation has been Approved by Customer Support.

FHWA Civil Rights Connect System Web Access: https://FHWA.CivilRightsConnect.com/ Customer Support: https://FHWA.CivilRightsConnect.com/FHWA/RequestSupport.asp

Email alert is sent to recipient of action taken.



FHWA Civil Rights Connect

Contact Information

General Questions & Assistance:

Contact your FHWA Division Civil Rights Specialist

System: https://FHWA.CivilRightsConnect.com/

Technical Support: Use Help Desk link in system

